

Kitchigami Regional Library

Non-Resident Borrower Fee Policy

Purpose: The purpose of the non-resident borrower fee policy is to clarify for Kitchigami Regional Library System employees and for the public the requirements for non-residents who wish a library card and the borrower privileges of that card and to establish the fee structure for those privileges.

Scope: This policy applies to borrower card applicants in all KRLS locations including branch libraries, the mobile library and headquarters. This policy applies to all non-residents of the five county Kitchigami Regional Library System.

Context: As one of Minnesota's 12 regional public library systems, KRLS participates in the state-wide provision of public library service through cooperative agreements. Except as otherwise noted, Minnesota residents are considered "residents" for the purposes of library borrowing privileges.

Definition: A non-resident of the Kitchigami Regional Library System who is a permanent resident of another Minnesota county or city that participates in its regional public library system will receive borrowing privileges without a fee.

A non-resident of the State of Minnesota who owns property, or is the immediate relation of a property-owner, in the State of Minnesota, in a county or city that participates in its regional public library system, will receive temporary borrowing privileges without a fee.

A non-resident of the state who does not own property in a participating Minnesota city or county may obtain borrowing privileges only through payment of a fee.

A resident of Kitchigami Regional Library System or other library region area whose permanent residency is in an unaffiliated city and who does not own additional property in a participating city or county in the State of Minnesota may obtain borrowing privileges only through payment of a fee.

Temporary residents on internship programs with government agencies will receive temporary borrowing privileges without a fee.

Non-resident registered students at academic institutions with permanent residency in a participating Minnesota city or county may obtain temporary borrowing privileges without a fee.

Non-resident registered students at academic institutions with permanent residency in an unaffiliated city or outside the State of Minnesota may obtain borrowing privileges only through payment of a fee.

Policy: Non-residents of the Kitchigami Regional Library System who do not satisfy the Minnesota residency or property ownership requirements stated in the definitions may receive a non-resident borrower card upon payment of a fee according to the attached schedule.

Non-resident fees will be charged and borrower cards issued in three categories:

Annual: 12 month card renewable on payment of the annual fee

Seasonal: 3 month card

Student: 8 month card

Review: The non-resident borrower fee schedule will be reviewed every two years; the policy will be reviewed every five years.

Practice:

Fee Schedule 2004-2005

Annual	\$50.00
Seasonal	\$25.00
Student	\$35.00

Proof of Residency/Ownership

1. Non-residents will be required to provide proof of permanent residency in a participating Minnesota city or county or proof of property ownership in a participating Minnesota city or county before the fee is exempted. Proof of property tax payment will be considered proof of property ownership for a non-resident and immediate relations of the property owner.
2. A valid student card and proof of permanent residency in Minnesota will be required for all student non-resident applications.

Revenue

Non-resident fees may be paid by cash or money order or check made payable to Kitchigami Regional Library System.

Minnesota Unaffiliated Libraries

Crosby (KRLS)
Ironton (KRLS)
Clarkfield (Pioneerland)
East Grand Forks (Lake Agassiz)
Hendricks (Plum Creek)
Taylors Falls (East Central)