

Kitchigami Regional Library
Board Meeting 20 January 2005
Kitchigami Headquarters Building, Pine River, MN

Present: Randall Burg, Audrey Chelberg, Dick Devine, Jack Frost, JoAnne
Board Henningsgaard, Dee Hillstrom, Leo Johnson, Bob Kangas, David Mattila,
Members Dan Olson, Marci Olson, Annie Rowe, Dawn Stattine.

Absent: Paul Carlson, Mary Larson, Gary Walters, Pine River Library
Board Representative, Hubbard County Representative, Brainerd
Members Library Representative.

Others present: Robert Rohlf and Jan Feye-Stukas of Robert H. Rohlf Associates,
Non-voting Joe Vene and Tony Murphy – Beltrami County, Staff: Terry
Zoller, Christy Loven, Marian Ridge and Joe Stattine.

The meeting was called to order by President Burg at 7:01 p.m. Self introductions were made. Marci Olson, citizen representative appointed by Wadena County, was welcomed to the Kitchigami board.

Nominating Committee Leo Johnson, gave a report of the Nominating Committee.
Motion by Leo Johnson, seconded by David Mattila to present this slate of officers to be nominated:
President Randall Burg
Vice-president Dick Devine
Secretary Dawn Stattine
Treasurer Dan Olson
President Burg asked for further nominations from the floor.
Motion by David Mattila, seconded by Audrey Chelberg, that the nominations cease. Motion carried.
Vote on the above slate of officers: Motion carried unanimously.

Oath of Office Director Ridge read the Oath of Office to board members present who stood with their right hands raised. All were duly sworn in.

Minutes Motion by Bob Kangas, seconded by Dee Hillstrom, to approve the November 2005 minutes as mailed out. Motion carried.

Master Agreement Consultants Robert H. Rohlf and Jan Feye-Stukas reviewed
Review the information presented to the board in their packet:
Follow up pages to the December Focus meetings
The revision of the Joint Powers Agreement dated Jan 13, 2005
The Formula to Determine City MOE: 2003 example
and the additional county formula options.

Master Agreement They answered questions concerning these documents,
Review (continued) formulas, consequences of changes and wording in the new draft
Agreement. Board discussion.

It was also agreed to hold 2 more Focus Groups in late February or early March. Because of concerns raised by the Beltrami County administrator, President Burg agreed to appear before the Bemidji City Council to explain the revision process and how it will work financially and operationally.

President Burg explained the actions of the Master Agreement Committee and the reasons behind them resulting in the following motions.

Motion by Leo Johnson, seconded by Dick Devine, that the board establish 1 July 2005 as the final date for counties to ratify the new joint powers agreement that establishes Kitchigami Regional Library. Discussion. Motion carried with Frost voting no.

Motion by Annie Rowe, seconded by David Mattila, to accept the altered language of “as the final date for cities and counties” to: “as the final date for counties to ratify the new joint powers agreement...”, and, “and also each city will sign an agreement to the changes in the Joint Powers Agreement and the dissolution of the current Master Agreement by 31 December 2005.” Motion carried, with Frost voting no.

Motion by Dawn Stattine, seconded by David Mattila that the board recognize non-response of a county by 1 July 2005 date of ratification as notice of withdrawal from Kitchigami Regional Library. Much discussion. Motion carried with Frost voting no.

Motion by Leo Johnson, seconded by Dawn Stattine, that the board approve the 2 additional focus group discussions and that the January 13, 2005 draft of the KRL Joint Powers Agreement as amended be approved for review at these meetings along with the funding formula as presented in this packet as the preferred alternative in principle of the board for discussion. Motion carried with Frost and Henningsgaard opposed

Motion by JoAnne Henningsgaard, to remove the words “preferred in principle” from the motion. This motion died for lack of a second.

- Master Agreement (continued) Motion by Dee Hillstrom, seconded by Audrey Chelberg, to approve the additional costs of \$2,375 to Robert H. Rohlf Associates for the additional work at the focus group meetings. Motion carried.
- Financial Statement Motion by Dee Hillstrom, seconded by Audrey Chelberg, to accept the October, November 2004 Financial Statements as presented subject to year end audit. Motion carried.
- Bills Motion by Jack Frost, seconded by David Mattila, to retroactively approve payment of the December 2004 bills checks #7142 to #7237 in the amount of \$87,731.46. Roll call vote: motion carried unanimously.
- Motion by Bob Kangas, seconded by Dee Hillstrom, to approve payment of the January 2005 bills checks #7238 to #7308 in the amount of \$43,488.93. Roll call vote: motion carried unanimously.
- 2005-2008 KRL Strategic Plan Motion by Audrey Chelberg, seconded by Bob Kangas, to approve the 2005-2008 KRL Strategic Plan as presented and to authorize its submission to the State Library Services office. Motion carried.
- The Director mentioned that this Strategic Plan includes the formation of a board “Volunteer Policy Committee” for which Dawn Stattine has said she would take responsibility.
- New Mobile Library Report The Director reported on the Mobile Library’s problems which are under warranty but are a frustration for service.
- The Director asked direction from the board on getting a firm to do the graphics application on this vehicle. Motion by David Mattila, seconded by Marci Olson, that the Director be authorized to spend up to \$8,000 to accomplish this wherever it might be done. Motion carried.
- The Director reported that the highest bid for the old bookmobile was awarded to Gene Boyd of Park Rapids for \$1,000. He has already picked up the vehicle.
- NLLN Representative Motion by Dan Olson, seconded by Jack Frost, to appoint for 2005 Randall Burg again as the second representative from this board to the NLLN board. No alternative was chosen.

- Board Orientation Consensus to have the board orientation session on Saturday 5 March 2005. Kitchigami will provide lunch. This is for all KRL Board members.
- Library Legislative Board members who will make, along with Director Ridge, a special trip to St. Paul to meet with each of the 10 KRL state legislators on Monday Jan 31 and Tuesday Feb 1 are D. Stattine, R. Burg, and J. Frost.
- On February 23 and 24th will be the regular MLA Library Legislative Day at the state capital. Attending along with the Director will be other staff members Muriel Erickson and Terry Zoller and board member Randall Burg. Other board interested in attending on these days are to let the Director know.
- Director's Evaluation This was postponed until the March 2005 board meeting.
- Committee Appointments The standing committees were reviewed and members added. It was recommended that the Internet Committee be changed to the Electronic Services and Telecommunications Committee.
- The president asked that all bring their preferences to the March board meeting as to which committee they would serve on in addition to those (if any) they are already on.
- 2005 Materials Budget Distribution Motion by Annie Rowe, seconded by Audrey Chelberg, that the board approve the distributions as included in the January board packet of the book, video, sound and collection development budgets. The distribution formula was discussed. Motion carried.
- Revision of Policies Motion by Jack Frost, seconded by Dee Hillstrom, that the matter of revision of outdated KRL Policies be referred to the Personnel Committee. Motion carried.
- Director Report Director Ridge reported that the 2005 Maintenance of Effort was greater than expected. The NoveLIST software will be demonstrated to the board at the March orientation meeting. Cass Lake is applying for an accessibility grant for an addition to the library building. Motion by Annie Rowe, seconded by Audrey Chelberg, that the Director be authorized to sign this accessibility grant application for Cass Lake. Motion carried.
- NLLN/NWLinks Dan Olson reported on recent business with these organizations.
- Trustee Reports Annie Rowe reported that the Longville Library renovation is coming along well and that the "temporary library" is busy.

Motion by David Mattila, seconded by Jack Frost, to adjourn the meeting. Motion carried.

Minutes recorded by Administrative Assistant, Christy Rose Loven.

Minutes signed by Board Secretary, Dawn Stattine_____

Date_____