

Kitchigami Regional Library
Board Meeting 17 March 2005
Kitchigami Headquarters, Pine River, MN

Board Members Present: Randall Burg, Paul Carlson, Audrey Chelberg, Dick Devine, JoAnne Henningsgaard, Dee Hillstrom, Leo Johnson, Bob Kangas, Dan Olson, Marci Olson, Thomas Peterson, Annie Rowe, Dawn Stattine

Absent Board Members: Jack Frost, Mary Larson, David Mattila, Gary Walters, Pine River Representative

Others Present Non-voting: Joe Stattine, Terry Zoller, Phyllis Smith, Gerald Grosskreutz, Christy Loven, Marian Ridge

President Burg called the meeting to order at 7:06 p.m. Introductions were done by each present. Thomas Peterson was welcomed to his first Kitchigami Board Meeting as the new Brainerd City representative.

Minutes Motion by Bob Kangas, seconded by Annie Rowe to approve the 20 January 2005 board meeting. Motion carried.

2004 Audit Mathias Justin, CPA, went over the 2004 Kitchigami Regional Library Audit he had just finished. He answered all questions. Discussion. Motion by Leo Johnson, second by Dee Hillstrom, to accept the audited 2004 financial statement as presented. Motion carried.

Financial Statements Motion by Dee Hillstrom, seconded Bob Kangas, to accept the December 2004 and January 2005 financial statements as presented subject to year end audit. Motion carried.

Bills Motion by Dan Olson, seconded by Audrey Chelberg, to approve retroactively payment of the February 2005 bills check # 7309 to 7389 in the amount of \$43,537.87. Roll call vote: motion carried unanimously.

Motion by Bob Kangas, seconded by Dee Hillstrom, to approve payment of the March 2005 bills check #7390 to #7473 in the amount of \$45,922.05. Roll call vote: Motion carried unanimously.

Paul Carlson arrived 7:38 p.m. and the annual Oath of Office was administered by the Director to Thomas Peterson and Paul Carlson who was not present at the January meeting where it is generally administered.

Committee Discussion of adding membership to the Personnel Committee.
Appointments Thomas Peterson agreed also to serve alone with Randy Burg, JoAnne Henningsgaard and Annie Rowe.

Volunteer Committee Motion by Bob Kangas, seconded by Annie Rowe, to approve creation of the new Ad Hoc Volunteer Committee. Members are: Chair Dawn Stattine, Audrey Chelberg, Dee Hillstrom and Marci Olson. Non-voting KRL staff members are: Muriel Erickson, Carrie Musselman, Terry Zoller.

Mobile Library The Director explained that a graphics company will look at the mobile library to see if they will bid on applying the graphics.

JPA Update President Burg said thanked to the board members who were able to be at the 2nd Focus Group meeting on March 11th. All cities were represented except Park Rapids and Pine River.
Lengthy discussion. The opinion of the state librarian will be asked regarding the interpretation of the sentence in the current KRL Master Agreement, "Local public library boards may, pursuant to city charters and law, continue to function, consistent with law and the terms of this agreement. Local public library boards should be encouraged by the Regional Board to advise the KRL board on all matters affecting public library service"(Article V). KRL interprets this clause that although there may be local library committees, there is still only one governing board with the authority to decide on library service matters. KRL interprets MN Statute 134.20 as applicable only to library board in federated regional public library systems and not applicable to its proposed new agreement, as this authority was surrendered when the cities joined KRL.

The state librarian's opinion will be asked on the matter on whether the KRL board's requirement that cities and counties rescind the current agreement and approve the new agreement is legitimate in law and if the unanimity provision in the current Master Agreement in Article VIII applies.

Discussion and agreement to hold a special board meeting on April 28 with the only agenda item the Joint Powers Agreement with the understanding that this is fair warning that this will not be delayed any longer. Motion to this affect by Annie Rowe, seconded by Marci Olson.
Motion carried.

The state librarian will be asked to attend.

Director's Evaluation 9:05 to 9:55 p.m. was done in a closed meeting. The Board and Director remained and all others left the room.

Delivery Grant Motion by Bob Kangas, seconded by Dawn Stattine, that the board approve the signatures of the Director and President on the application and subsequent documents for a \$15,000 LSTA delivery grant. Motion carried.

Annual Report Motion by Annie Rowe, seconded by Audrey Chelberg, to approve the Director's interim signature on Kitchigami's Annual Report to the state in principle for review at the May board meeting. Motion carried.

2004 Library Statistics The Director went over the library statistics as presented in the board packet and answered any questions.

CD Renewal Motion by Bob Kangas, seconded by Annie Rowe, that the KRL board revise Automation CD #3215 in the amount of \$181,864.82 changing the appropriation of percentages to Automation 97% and Accounting Software 3% and reinvest it for six months in the First National Bank of Walker for 3.00-3.02% APY. Motion carried. Collateral coverage will be obtained for all transactions.

Motion by Dee Hillstrom, seconded by Dan Olson, that non-dedicated CD #3093 in the amount of \$70,270.92 and New Purchases Vehicles CD 555561000004 in the amount of \$17,965 be combined and re-invested for six months with continuation of split interest earned between the Building Fund and the Vehicle at the First National Bank of Walker for 3.00-3.02% APY. Motion carried.

Motion by Dawn Stattine, seconded by Annie Rowe, that Automation Repair and Maintenance CD #3095 in the amount of \$58,550.80 by reinvested for six months at the First National Bank of Walker for 3.00-3.02% APY. Motion carried.

Motion by JoAnne Henningsgaard, seconded by Dee Hillstrom, that Building Repair and Maintenance CD #55556100002 in the amount of \$18,559.27 be reinvested for six months at the First National Bank of Walker for 3.00.3.02% APY. Motion carried.

Motion by Dee Hillstrom, seconded by Marci Olson, that all CD's be reinvested at the First National Bank of Walker and fall back to the Mid-Central Federal Savings of Wadena if all investments cannot be collateralized. Motion carried.

Library Kiosk Project Motion by Annie Rose, seconded by Audrey Chelberg, that the Kitchigami Board endorse the “library kiosk” project and attempt to obtain federal funds at IMLS to help fund it as a state project.

Director’s Report Director Ridge reviewed information about Cass Lake Library. She will be interviewing for the Branch Manager position there soon. Marian reported having met with an architect who had done a plan for a renovation of the whole Cass Lake Library not just to get it handicap accessible as the library cost for just that would be too costly. A lot of money would have to be raised for the renovation. First the effort will be made to get the building on the “historic” register.

NLLN Dan Olson reported on the last Northern Lights Library Network meeting. The annual meeting will be coming up in April on a Saturday. Suzanne Miller, the state librarian, came to the last NLLN meeting.

Library Legislative Day President Burg thanked board members Dawn Stattine and Paul Carlson, for all their lobbying efforts on Kitchigami’s behalf. The Director also thanked President Burg for his efforts also. The best trip to legislators this year was “the good news trip” just on Kitchigami’s behalf end of January. Bob Kangas said it is also good to visit legislators at town meetings.

Trustee Report Annie Rowe reported on renovations at the Longville Library and said it was hoped to be open to the public in May.

Audrey Chelberg reported on the “community read” in Walker.

10:32 p.m. Motion to adjourn by Bob Kangas, seconded by Annie Rowe. Motion carried.

Minutes by Christy Rose Loven, Administrative Assistant.

Signed by Board Secretary, Dawn Stattine _____

Date _____