

Kitchigami Regional Library  
**Board Meeting 19 July 2005**  
Kitchigami Headquarters, Pine River, MN

Present: Randall Burg, Paul Carlson, Audrey Chelberg, Dick Devine, Jack Board Frost, JoAnne Henningsgaard, Dee Hillstrom, Leo Johnson, Bob Kangas, David Mattila, Dan Olson, Marci Olson, Tom Peterson, Lauren Anne Rowe, Rita Schuldt, Dawn Stattine

Absent: Mary Larson, Gary Walters, Pine River Representative

Others present non-voting: Nance Kunkel, Alison Edgerton, Christy Loven, Marian Ridge

President Burg called the meeting to order at 7:00 p.m. with the agenda approval. Introductions were made.

Minutes Motion by David Mattila, seconded by Jack Frost, to approve the June 16, 2005 board minutes with these two amendments: Leo Johnson was not present at the meeting, but absent; under Health Insurance Benefits Policy, it should read " \$150/month for all employees working 20 hours/week or more, a three month waiting period..." Motion carried.

Financial Statement Motion by Dee Hillstrom, seconded by Audrey Chelberg, to approve the May 2005 Financial Statement as presented subject to year end audit. Discussion. Motion carried.

Bills Motion by Jack Frost, seconded by David Mattila, to approve the July 2005 bills checks #7742 to #7833 in the amount of \$63,021.17. Roll call vote: Motion carried unanimously.

2006 Budget President Burg as chair of the Budget Committee explained that some of the committee met for extensive discussion on 28 June and then a formal meeting took place on 2<sup>nd</sup> July with recommendation to the full board to accept the draft budgets for each county, branch library, headquarters and the mobile library as distributed tonight. Lengthy discussion. Motion by David Mattila, seconded by Dawn Stattine, to authorize the 2006 proposed budget be distributed to counties and cities with a covering letter to include a official notification date to Kitchigami by 14 November 2005 of what each city and county 2006 levy would be to Kitchigami.

Break 8:40 to 8:50 p.m.

Health Insurance Benefits Policy JoAnne Henningsgaard, Personnel Committee Chair, went over this policy. Motion by Bob Kangas, seconded by Jack Frost to approve at its second reading the revised Health Insurance Benefit Policy. Discussion. Motion carried.

- Travel Policy Part I - Second Reading Motion by Dick Devine, seconded by David Mattila, to approve the change in the Kitchigami mileage rate to .405 cents/mile for 2006. Discussion. Motion carried.
- A draft of the rest of the Travel Policy was included for review and First Reading and will be brought to the next board meeting for 2<sup>nd</sup> reading. Discussion.  
The Personnel Committee will meet to review further policies on 25 August 5:00 p.m.
- Trustee Occupations A page with KRL Trustee occupations was presented in the board packet and, with a couple of corrections, was discussed.
- City of Bemidji Discussion of the City of Bemidji's notification to Kitchigami that it did not approve the 2005 levy request. Motion by JoAnne Henningsgaard, seconded by Audrey Chelberg, to authorize the City of Bemidji's levy shortfall of \$2,497 to be taken out of the Bemidji library substitute budget for 2005. Discussion. Motion carried.
- 2005 RLTA Final Report Motion by Bob Kangas, seconded by Tom Peterson, to approve the submission of the 2005 Regional Library Telecommunications Aid Report to the state with the President and Director's signatures. Discussion. Motion carried.
- 2006 RLTA Application Motion by David Mattila, seconded by Rita Schuldt, to authorize the President and Director to submit the application for KRL 2006 Regional Library Telecommunications Aid (RLTA). Discussion. Motion carried.
- Director's Report Thanks to Nance Kunkel who arranged with the Mississippi Headquarters Science Center to present a performer/program at the 7 of KRL's branches for the SLP.
- Marian presented her newly acquired "green card" to the board.
- NWLlinks Dan Olson explained what this organization provides the administration and facilitating of inactive TV for library and schools and public schools. The vote to have 4 public regional directors on the NWLinks board has been delayed. NWLinks works through 702 Communications, Moorhead, telecommunication lines. Next year these costs will be 20% less.
- NLLN Dan Olson explained that this organization runs the "North Star" network which is a catalog of all the public schools in its area. It also provides grants for library and school personnel to attend meetings and different conferences such as the MLA Conference.

Budget            The summary of the 11 July 2005 budget meeting was included.

Volunteer        The summary of the 29 June 2005 Volunteer Committee meeting was  
Committee        included. Correction. Annie Rowe was not present at that meeting.  
Dawn Stattine, Chair of this committee, said it was a very productive  
meeting. Another meeting is scheduled for August 10<sup>th</sup> at 4:30 p.m.

Mobile Library Director Ridge told of having to fix the mobile library windshield, which  
had been repaired and then "fell out" and had to be repaired again.

Motion by David Mattila, seconded by Marci Olson, to adjourn at 9:50 p.m. Motion  
carried.

Minutes by Christy Rose Loven, Administrative Assistant.

Signed by Board Secretary, Dawn Stattine \_\_\_\_\_

Date \_\_\_\_\_