

Kitchigami Regional Library
Board Meeting 17 November 2005
Kitchigami Headquarters, Pine River, MN

Present: Randall Burg, Audrey Chelberg, Dick Devine, JoAnne Henningsgaard, Dee Hillstrom, Leo Johnson, David Mattila, Dan Olson, Marci Olson, Tom Peterson, Annie Rowe, Rita Schuldt, Dawn Stattine, Gary Walters

Absent: Paul Carlson, Jack Frost, Bob Kangas, Elaine LeFebvre, Cass Lake Representative

Others non-voting present: Alison Edgerton, Linda McIntosh, Marta Mersereau, Terry Zoller, Christy Loven, Marian Ridge

President Burg called the meeting to order at 7:00 p.m. The agenda item 7.5 was altered to be Mobile Library discussion. Introductions were made around the room.

Minutes Motion by David Mattila, seconded by Marci Olson, to approve the 15 September 2005 board meeting minutes as sent out. Motion carried.

Financial Statement Motion by JoAnne Henningsgaard, seconded by Rita Schuldt, to approve the August and September 2005 Financial Statement as distributed. Discussion. Motion carried.

Bills Motion by Dee Hillstrom, seconded by Dawn Stattine, to approve retroactively payment of the October 2005 bills checks #7997-#8093 in the amount of \$44,155.16. Roll call vote: motion carried unanimously.

 Motion by David Mattila, seconded by Rita Schuldt, to approve payment of the November 2005 bills checks #8094-#8192 in the amount of \$44,921.85. Roll call vote: Motion carried unanimously.

Employee President Burg thanked all board members who participated in
Development Day the October Employee Development Day Awards Event.

State Plan Marian explained that Kitchigami had the highest attendance of
Development Meetings any region involved in these meetings. All board and staff who attended were thanked. It was good to see the many facets of the library community giving input into these meetings.

Report of Results Motion by Gary Walters, seconded by David Mattila, that the
Accomplished board approve the signatures of the President and Director on the Report of Results Accomplished FY 2005 report and its submission to the state. Motion carried.

LSTA Delivery Grant Motion by Gary Walters, seconded by Annie Rowe, that the board approve the signatures of the President and Director and submission of the LSTA 2004 Final Report to the state. Motion carried.

LSTA Grant Proposal: Motion by Leo Johnson, seconded by Dee Hillstrom, that the board Spanish Language in approve the development of the proposal and approve the signatures of the Director and President on the necessary application documents to submit an Intent to Apply for an LSTA grant to fund additional Spanish-language materials into the Blackduck Community Library collection, to translate library information documents into Spanish and to improve Kitchigami employees' language skills to provide assistance to the influx of Spanish-speaking immigrants into the City of Blackduck. Discussion. Motion carried.

Nominations Committee Discussion of this being the last meeting for board members: Randy Burg, Dick Devine, Dan Olson. January 2006 will be the last meeting for Audrey Chelberg and Dawn Stattine. Dee Hillstrom volunteered to be board secretary for 2006. Randy asked Paul Carlson to be on the ballot as board president. The Nominations Committee consisting of Dawn Stattine will bring a ballot to the January 2006 board meeting.

Mobile Library A picture of the collision on November 15th of the mobile library was seen by all. Marian described circumstances around the accident. The pickup driver involved crossed the medium and drove head on into the mobile library; he was unfortunately killed at the scene. Our staff were taken immediately to the Wadena hospital. Phyllis Smith, Library Assistant, may come home soon for therapy and recuperation. Vicki Hugget, the driver, has extensive injuries that will need surgery and a long recuperation prior to going home and therapy for a while after that. While the accident could have been so much worse, the staff did not sustain life-threatening injuries.

As yet it is not known if the Mobile library is salvageable. As many materials as possible will be salvaged from the wrecked vehicle. A small amount of service is being given with the library staff van at stops where there is a place to go inside and using some "drop stops".

Discussion of obtaining the "Readmobile", a smaller vehicle than the mobile library, to use as an interim service until the KRL mobile library is either replaced or repaired.

Mobile Library (cont.) Motion by David Mattila, seconded by Annie Rowe, to proceed with obtaining the Readmobile from Viking Library System and Great River Regional Library. Discussion. Tom Peterson called the question. Motion carried.

Kitchigami is dealing with many factions – Workers' Compensation, our vehicle insurance company, an independent adjuster, its contents insurance company, etc. regarding this accident. Discussion. The Mobile Library Committee will be called for whatever it may be needed.

Motion by David Mattila, seconded by Marci Olson, to authorize salary payment to Vicki Hugget, the injured Mobile Library driver and who has not been employed here that long to accrue vacation or sick leave, as a regular working employee of KRL for November 2005 until such time as Workers Compensation starts paying her with the understanding that she will reimburse KRL when her Workers' Compensation payments begin. Motion carried.

15 minute break to study new revised budget information.

Revised 2006 Budget The Director gave background on suggestions KRL requested by November 14th from any cities and counties on their 2006 budgets. Discussion of revised 2006 budgets for Bemidji, Blackduck and Wadena libraries and why this revision is necessary.

Discussion of Beltrami County paying the state minimum which necessitated making drastic cuts to staff and hours in both of that county's library. Discussion of the willingness of the City of Blackduck to pay some percentage of the requested levy funds to KRL, and the City of Bemidji's unwillingness to do so. Discussion of then giving the Blackduck not so severe cuts because of this.

Other cities and counties 2006 budgets were discussed. Some mobile library budget issues will be deferred until the mobile library service is back to where it is normally.

Motion by Gary Walter, seconded by Marci Olson, to move adoption of the revised 2006 KRL budget as a whole. Motion carried.

Motion by Tom Peterson, seconded by Leo Johnson, as an amendment to the above motion that the board adjust Beltrami's funds for Blackduck Library because of that city's willingness to pay part of the requested increase for 2006 from KRL. After much

2006 Budget (cont.) discussion on the amendment, there was consensus that this amendment should not be included in the main motion.

Dick Devine left 9:42 p.m.

Director's Report The MOE situation with the City of Walker has been resolved.

Kitchigami has applied for e-rate for the first time because of the telephone notification system used now.

No branches are eligible in 2006 for state library construction funds.

The Director expressed her pleasure working over these last years with Randy Burg, Dick Devine, Dan Olson, Dawn Stattine and Audrey Chelberg. She thanked them for their dedication and service.

NWLinks Dan Olson explained Marian will be the representative to that organization if its Bylaws are changed. Motion by Gary Walters, seconded by David Mattila, that Dan Olson be the KRL Board representative at the NW Links meeting in January 2006. Motion carried.

NLLN Dan Olson reported the next meeting of the Northern Lights Library Network to be December 10th. The annual meeting will be 29 April.

Personnel Committee A date for this committee to meet was set for December 8th at 10:00 a.m. at KRL HQ.

Volunteer Committee A future meeting date of this committee will be set by e-mail.

President's Report Mr. Burg stated this was his last meeting as president of this board. He has been proud to serve on it and urged all left to continue their commitment to a high level of library service in this region.

Motion by Tom Peterson, seconded by Audrey Chelberg, to adjourn at 9:45 p.m.

Minutes taken by Administrative Assistant, Christy Loven.

Signed by Board Secretary, Dawn Stattine_____

Date _____