

Kitchigami Regional Library  
**Board Meeting 16 March 2006**  
Kitchigami Headquarters Building, Pine River, MN

Present: Paul Carlson, Carolyn Conklin, Marilyn Heltzer, Dee Hillstrom,  
Board Members Leo Johnson, Bob Kangas, Barbara Meuers, Mary Beth Mohr,  
Marci Olson, Annie Rowe, Lyle Robinson, Rita Schuldt

Absent: Jack Frost, Elaine LeFebvre, David Mattila, Tom Peterson, Gary  
Walters, Cass Lake City Representative, Crow Wing County  
Citizen Representative.

Others Present Suzanne Miller, State Librarian, Alison Edgerton, Tim Faver, David  
Minke, Roger Geddes, Margaret and Bob Olson, Jim Meuers,  
Mary Harding, Marta Mersereau, Christy Loven, Marian Ridge

In President Mattila's absence, Vice-president Paul Carlson called the meeting to order at 7:03 p.m. Introductions of all in the room were made. It was explained that Mr. Carlson would be Acting President for this meeting. The Agenda was approved.

Oath of Office The Kitchigami Regional Library Oath of  
Office was administered by Director Ridge to Carolyn Conklin,  
Mary Beth Mohr, Barbara Meuers, Marilyn Heltzer.

Minutes Motion by Dee Hillstrom, seconded by Rita Schuldt, to approve  
the minutes of the 19 January 2006 board meeting as sent out.  
Motion carried.

Financial Statement Motion by Bob Kangas, seconded by Carolyn Conklin, to approve  
the December 2005 Financial Statement subject to year end audit.  
Motion carried.

Motion by Dee Hillstrom, seconded by Lyle Robinson, to approve  
the January 2005 Financial Statement, subject to year end audit.  
Motion carried.

Bills Motion by Bob Kangas, seconded by Marci Olson to  
approve retroactively payment of the February 2006 bills checks  
#8325 to #8409 in the amount of \$35,781.03. Roll call vote:  
Motion carried unanimously.

Motion by Dee Hillstrom, seconded by Annie Rowe, to approve  
payment of the March 2006 bills checks #8409 to #8461 in the  
amount of \$28,329.31. Roll call vote: Motion carried  
unanimously.

Minutes of the 16 March 2006 Kitchigami Regional Library Board Meeting Page 2

Committee Appointments Motion by Dee Hillstrom, seconded by Bob Kangas, that the Committee Appointments be moved to the May meeting when President Mattila is present. Board members were asked to let David or Marian know what committees they were interested in serving on.

Mobile Library Update The Director gave an update on matters to do with the Mobile Library: Contents Insurance, Repair of the vehicle, Employee status, Telecommunications for the vehicle.  
Motion by Bob Kangas, seconded by Annie Rowe, that the board approve the insurance dollars to be expended in 2006 to replace required equipment and additional library materials for the mobile library. Discussion. Motion carried.

Motion by Marci Olson, seconded by Carolyn Conklin, that the board approve the contract with Unicell for aircard service for the mobile library, at a cost of \$50.00 per month. Motion carried.

Employee Category Policy: 2<sup>nd</sup> reading Motion by Dee Hillstrom, seconded by Rita Schuldt, to approve at its second reading, as official KRL policy the Employee Category Policy. Discussion. Motion carried.

Crow Wing County Library Serviceboard Needs Assessment: RFP Motion by Bob Kangas, seconded by Carolyn Conklin, that the board approve the release of the request of proposal to the list of library consultants provided by the State Library Services office. Discussion. Motion carried.

Branch Library Decorations for Religious Holidays Policy Motion by Leo Johnson, seconded by Bob Kangas, that the board establish an ad hoc committee as recommended to develop a policy for the board's consideration. Discussion. Motion carried.

Beltrami County, Cities of Bemidji and Blackduck Discussion of whether the board, in order to restore service back to 2005 levels, has received sufficient assurances from Beltrami County, and the Cities of Bemidji and Blackduck that they would provide the requested levy levels for the 2006 KRL budget.

Motion by Lyle Robinson, seconded by Marci Olson, that service be restored to the Beltrami County, Bemidji and Blackduck in good faith. Discussion. Motion carried.

10 minute break

Motion by Bob Kangas, seconded by Lyle Robinson, that in order to clarify the previous motion add: "with specific financial commitment in writing of the three forenamed entities". Motion carried.

Information Session: Rescission of Master Agreement: State Librarian Suzanne Miller explained that before entering into the "termination date process" of leaving Kitchigami Regional Library, many things had to be accomplished. She handed out copies of a timeline process to follow in order both parties came into the process understanding each other.

Much discussion and explanation.

Motion by Bob Kangas, seconded by Rita Schuldt, to move the May 2006 Kitchigami board meeting items 1,2,3,4 of agenda item 7.3.3. Roll call vote taken: 6 yes, 5 no. Motion carried.

More discussion.

Motion by Barbara Meuers, seconded by Leo Johnson, to appoint a committee from the KRL Board to meet informally with members of the Beltrami, Bemidji, Blackduck Committee to sit down and identify the issues. Discussion. Roll call vote: 6 no's, 5 yes's, 1 abstention Acting President Carlson voted to break the tie vote. Motion defeated.

Motion by Marci Olson, seconded by Rita Schuldt, to add a friendly amendment to delay until after the 25 March Board Orientation meeting to hold a Special Board Meeting to discuss a method to move forward in discussion with Beltrami County, Bemidji, and Blackduck with using the list of needs to be met or concerns from those entities as a framework. Discussion. Motion carried.

Minutes of the 16 March 2006 Kitchigami Regional Library Board Meeting Page 4

Headquarters  
Technical  
Services  
Review

Motion by Marci Olson, seconded by Carolyn Conklin, that the Board approve a motion that KRL contract with Jeanne Goodrich to review KRL HQ Technical Services operations and recommend restructuring directions to reduce the costs at a cost not to exceed \$20,667. Long discussion. Roll call vote: 6 yes', 5 no's, 1 abstention. Tie vote. Acting president Carlson voted. Motion carried.

Long Distance  
Telecommunications  
Proposal

Motion by Dee Hillstrom, seconded by Bob Kangas, that the KRL Board approve the recommendation that all KRL long distance telecommunications be contracted from Rochester Telecom Systems and enter into a 36-month contract with RTS effective 1 April 2006. Discussion. Explanation that long distance costs will be much lower with this company. Motion carried.

CD Reinvestment

Motion by Leo Johnson, seconded by Rita Schuldts to reinvest the CDs below at the First National Bank of Walker for 6 months at 4.55% APY:

#10082712 Automation 97%, Computer Accounting Software 3%  
for \$184,585.32

#10083198 Non-dedicated for \$89,287.10

#10082014 Automation Repair and Maintenance for \$59,426.66

#10082015 Building Repair and Maintenance for \$18,836.90

Discussion. Motion carried.

State Librarian

Suzanne Miller explained the role of the State Library and the attempt to make necessary changes for the future.

NWLinks

The report for NWLinks was included in the packet.

Committee dates

Meeting dates for the Personnel and Volunteer Committees were referred to the May Meeting agenda.

Consensus to adjourn at 10:30 p.m.

Summary by Christy Rose Loven, Administrative Assistant.

Signed by Board Secretary, Dee Hillstrom \_\_\_\_\_  
Date \_\_\_\_\_