

Kitchigami Regional Library
Regular Board Meeting Thursday May 18, 2006
Kitchigami Headquarters, Pine River, MN

Present: Paul Carlson, Jack Frost, Dee Hillstrom, Leo Johnson, Bob Kangas
Board David Mattila, Marci Olson, Tom Peterson, Annie Rowe, Lyle
Members Robinson, Rita Schuldt, Gary Walters

Absent: Carolyn Conklin, Marilyn Heltzer, City of Bemidji Representative,
Board Ann Holub, Mary Beth Mohr, City of Cass Lake Representative, City
of Pine River Representative

Others present: Mathias Justin, C.P.A., Jerry Mavissen, Christy Loven,
Marian Ridge

Meeting called to order at 7:00 p.m. by President Mattila. Motion by Bob Kangas, seconded by Jack Frost, to approve the agenda with no changes. Introductions were made.

Minutes Motion by Dee Hillstrom, seconded by Paul Carlson, to approve the March 2006 board meeting minutes as distributed. Motion carried.

2005 Audit Mathias Justin, CPA, who performed the 2005 KRLS audit, went over that document page by page with the board and answered questions. Discussion.

7:07 p.m. Jerry Mavissen came.

7:18 p.m. Gary Walters came.

Motion by Bob Kangas, seconded by Marci Olson, to accept the audit as presented. Motion carried.

2007 Audit Motion by Paul Carlson, seconded by Tom Peterson, to hire Mathias Justin, CPA, to perform the 2006, 2007 and 2008 KRLS audits at a cost not to exceed \$4,300, \$4,400 and \$4,500 respectively. Motion carried.

Financial Statement Motion by Dee Hillstrom, seconded by Rita Schuldt, to approve the February and March 2006 Financial Statement as presented subject to year end audit. Discussion. Motion carried.

Bills Motion by Marcia Olson, seconded by Bob Kangas, to approve Retroactively payment of the April 2006 bills checks #8462 to #8556 in the amount of \$85,959.85. Roll call vote: Motion carried unanimously.
Motion by Dee Hillstrom, seconded by Marcia Olson, to approve payment of the May 2006 bills check #8557 to #8637 in the amount of \$63,912.26. Roll call vote: Motion carried unanimously.

Mobile Library The Director gave an update on Mobile Library matters:

- A new Interim Driver has been hired
- Effects of having only an "interim" vehicle can be seen in lower circulation
- The bus company will obtain an inspection of the mobile library when repair is completed and the mobile library supervisor and driver will then pick it up. This is not expected until sometime in June.
- Personnel decisions will be made after the regular vehicle is ready to be back on the road.

Crow Wing County Needs Assessment Discussion of the RFPs that were submitted and the differences and qualifications of the applicants. Discussion of the purpose of this study. Motion by Marcia Olson, seconded by Dee Hillstrom, to defer to the June board meeting the final choosing of a consultant for this study.

Beltrami County Bemidji, Blackduck and Blackduck The purpose of the meeting of members of the KRL board and representatives from Beltrami County, Bemidji on May 11, 2006 was to clarify concerns from those funding bodies. Those present at the meeting, David Mattila, Paul Carlson, Tom Peterson, Bob Kangas, Gary Walters - gave a report of its being overall a positive meeting and that concerns could probably be worked out without any entities leaving the region. Some revisions will be made to the summary of the concerns and then they will be sent to the county and city representatives. Motion by Annie Rowe, seconded by Rita Schuldt that this be done. Motion carried.

Public Input Jerry Mavisson of the Sebeka Messenger came to observe the meeting. He explained he is writing a story for that newspaper on the region.

9:05-9:10 p.m. Break

MNLink Participation Director Ridge reported on the need for MNLINK participation as a "gateway site. Motion by Paul Carlson, seconded by Rita Schuldt, that the Board approve participation in MNLink and the reallocation of the on-demand funds to interlibrary loans and delivery. Motion carried.

Regional Logo The Director explained that inadvertently KRLS has been using someone else's logo. Discussion. It was the consensus of the board to have a regionwide contest. The Director will bring to the June board meeting a proposal on how this could be conducted.

2005 Annual Motion by Gary Walters, seconded by Marcia Olson, that the 2005 Report Annual Report as presented be signed by the president and director and submitted to the state. Motion carried.

The board requested that along with the audited financial statement a copy of the annual report be sent out to all KRLS cities and counties.

Budgeting Principles The Director asked for guidance and discussion of the budgeting principles she should use in preparing a draft of the 2007 budget.

Director's Report The Director explained items in her written report.

Letter to B,B,B Motion by Lyle Robinson, seconded by Annie Rowe, that a formal letter be sent to Beltrami County, Bemidji and Blackduck, in the hopes that any differences can be resolved and in order to start the budgeting process for 2007, KRLS respectively requests that Beltrami County, Bemidji and Blackduck withdraw their resolutions to withdraw from the region. Discussion. Motion carried.

Dates were set up for these committee meetings:

Personnel Thursday June 1 at 5:00 p.m. at KRLS HQ
Budget Wednesday June 7 at 5:00 p.m. at KRLS HQ
Volunteer Thursday June 15 4:00 to 5:30 p.m. prior to regular board meeting at 7:00 p.m. at KRLS HQ

10:00 p.m. Motion by Marcia Olson, seconded by Jack Frost, to adjourn. Motion carried.

Minutes by Christy Rose Loven, Administrative Assistant.

Signed by Board Secretary, Dee Hillstrom _____

Date _____