

Kitchigami Regional Library  
**Board Meeting Thursday 15 June 2006**  
KRLS Headquarters, Pine River, MN

Present: Paul Carlson, Carolyn Conklin, Marilyn Heltzer, Dee Hillstrom, Leo  
Board Johnson, Bob Kangas, David Mattila, Mary Beth Mohr, Marci Olson, Tom  
Peterson, Annie Rowe, Rita Schuldt, Gary Walters

Absent: Jack Frost, Anne Holub, Lyle Robinson, City of Bemidji Representative,  
Board City of Cass Lake Representative, City of Pine River Representative

Others present: Alison Edgerton, Terry Zoller, Christy Loven, Marian Ridge

President Mattila called the meeting to order at 7:00 p.m. Motion by Paul Carlson,  
seconded by Marci Olson, to approve the agenda as presented. Motion carried.  
Introductions were made.

Minutes Motion by Dee Hillstrom, seconded by Bob Kangas, to approve the  
minutes of the 18 May 2006 board meeting as sent out. Motion  
carried.

Financial Statement Motion by Tom Peterson, seconded by Rita Schuldt, to approve  
the April 2006 Financial Statement subject to year end audit.  
Motion carried.

Gary Walters came 7:08 p.m.

Bills The Director explained the June bills will be available next week  
and will be presented for approval of the whole board at July's  
meeting.

Crow Wing County Discussion of the purpose and need for this study and which  
Study consultant to choose to perform it.  
Motion by Gary Walters, seconded by Tom Peterson, to table this  
matter until the September board meeting. Motion carried.

KRL Logo Contest Discussion of the KRLS its logo contest.  
Motion by Gary Walters, seconded by Marci Olson, that KRLS hold  
a contest open to the public and staff and that a winning logo be  
chosen by rules of the contest. Motion carried.

Letter to Beltrami, Motion by Paul Carlson, seconded by Dee Hillstrom, authorizing  
Bemidji & Blackduck the Ad Hoc Committee on Beltrami, Bemidji & Blackduck concerns  
to meet and formulate a position for KRL to present to the board  
for approval at the July board meeting. Discussion. Motion  
carried Committee meeting date set for 6/23 9:30-11:30 a.m.

- Branch Library Decoration This draft policy was presented for its first reading.  
And Public Display Policy (1<sup>st</sup> Reading) An addition was made and the policy will be brought back for discussion and approval in July.
- Holidays Policy (revised 1<sup>st</sup> Reading) The current KRL Holidays Policy has been revised by the Personnel Committee. The new draft was presented for its first reading and will be brought back in July for discussion and approval.
- Pay Equity Report Since KRL is considered the equivalent of a municipality, it must fill out a Pay Equity report for the state. Motion by Gary Walters, seconded by Paul Carlson, to authorize the President and Director to sign the report and submit it to the state. Motion carried.
- Senior Needs Assessment Report The Senior Needs Assessment report was presented to the board in two forms and will be the subject discussion at the July meeting.
- Regional Library Basic System Support Motion by Annie Rowe, seconded by Dee Hillstrom, that the Application to participate in the state Regional Library Basic System Support Program for FY 2007 be signed by the President and Director and submitted to the state. Motion carried.
- Break 7:50 to 8:00 p.m.
- Budget Session The revised 2007 draft budgets were explained by the Director and gone over thoroughly. The Budget Committee will meet prior to the next board meeting and incorporate any clarifications made to them. The final revision for board approval will be brought to the July meeting prior to presentation to cities and counties.
- Director's Report Additions to written report:
- the Director showed pictures of the newly remodeled Wadena Library
  - Long term changes – a search is on for a new bookkeeping software system so some of this work, if necessary may be performed by others.

Personnel Committee     A summary of the 1 June 2006 Personnel Committee was in the packet. 2 revisions of policies from that meeting were presented. The evaluation of all KRL jobs will be delayed until 2007 budget year. This committee will meet again in late July or August to continue its work on policy revision.

NWLinks             The director reported on the last NWLinks meeting.

Motion by Paul Carlson, seconded by Bob Kangas, to approve copying and distributing the Senior's Library Service Needs Assessment. Motion carried.

Volunteer Committee   Dee Hillstrom, Chair, reported on this committee's meeting just prior to the board meeting. The committee will have recommendations to present at the September board meeting.

Motion by Tom Peterson, seconded by Marcia Olson, to adjourn 10:10 p.m.

Minutes by Admin. Asst., Christy Rose Loven

Signed by Board Secretary, Dee Hillstrom \_\_\_\_\_

Date \_\_\_\_\_