

Kitchigami Regional Library
BOARD MEETING 18 January 2007
Kitchigami Regional Library Headquarters, Pine River, MN

Present: Board: Paul Carlson, Carolyn Conklin, Jack Frost, Betty Hanson-Lehman, Mary Harrison, Marilyn Heltzer, Anne Holub, Dee Hillstrom, Leo Johnson, Bob Kangas, Mary Beth Mohr, Marci Olson, Tom Peterson, Annie Rowe, Lyle Robinson, Rita Schuldt

Absent: Board: Roine Cunningham, City of Cass Lake Representative, Crow Wing County Representative

Others present non-voting: David Mattila, Becky Walpole, Christy Loven, Marian Ridge

7:00 p.m. Meeting called to order by President David Mattila, who began the meeting until a 2007 Board President was elected. Motion by Jack Frost, seconded by Marilyn Heltzer, to approve the agenda. Motion carried.

Introductions were made by all present.

The Director administered the Oath of Office to new board member, Wadena Commissioner, Mary Harrison, who is replacing Mr. Mattila on the board. She was welcomed.

As the Chair of the Nominations Committee had not yet come, President Mattila welcomed nominations from the floor for the 2007 board officers. Motion by Marci Olson, seconded by Dee Hillstrom, to nominate Paul Carlson as President. Other nominations requested 3 times. None offered. Motion by Bob Kangas, seconded by Lyle Robinson, that nominations cease. Motion carried. Original motion carried.

Tom Peterson came 7:07 p.m.

Paul Carlson took over the meeting and asked Mr. Peterson to present the Nomination Committee's slate for Vice-President, Secretary and Treasurer.

Motion by Tom Peterson, seconded by Marilyn Heltzer to nominate Tom Peterson as Vice-President. Other nominations asked for 3 times. None offered. Motion by Bob Kangas, seconded by Marci Olson, that nominations cease. Motion carried. Original motion carried.

Motion by Annie Rowe, seconded by Tom Peterson, to nominate Dee Hillstrom, as secretary. Other nominations requested 3 times. None offered. Motion by Bob Kangas, seconded by Marci Olson, that nominations cease. Motion carried. Original motion carried.

Motion by Carolyn Conklin, seconded by Lyle Robinson, to nominate Rita Schuldt as Treasurer. Other nominations requested 3 times. None offered. Motion by Bob Kangas, seconded by Marci Olson, that nominations cease. Motion carried. Original motion carried.

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Minutes Motion by Annie Rowe, seconded by Rita Schuldt, that the minutes of the 16 November 2007 board meeting be approved as sent out. Motion carried.

Financial Statement Motion by Jack Frost, seconded by Rita Schuldt, to approve the October and November 2006 financial statements as distributed subject to year-end audit. Discussion Motion carried.

Bills Motion by Jack Frost, seconded by Betty Hanson-Lehman, to retroactively authorize payment of the December 2006 bills check #9131 through #9212 in the amount of \$67,407.93. Roll call vote: Motion carried.

Motion by Marci Olson, seconded by Bob Kangas, to authorize payment of the January 2007 bills check #9213 to #9266 in the amount of \$28,265.77. Roll call vote: Motion carried.

2007 Budget The Director explained changes on the City of Bemidji budget page and changes due to the major cuts to the KRL Headquarters budget. The Director explained timeframe issues to do with receiving state funds. There was discussion of general budget questions to do with staff hour/position cuts and staff duty changes at KRL headquarters.

RLBSS The Director informed the board that over 70 Minnesota counties have ratified the Resolution increasing state funds for Regional Library Basic System Support. The Speaker of the House of Representatives will sponsor the bill for this and a very small increase is already in this year's Governor's budget.

Budget Policy 2nd Reading Motion by Bob Kangas, seconded by Jack Frost, to approve the Budget Policy as presented at its 2nd reading. Discussion. Motion carried.

Break 8:15 to 8:25 p.m.

LSTA Letters of Intent Motion by Marilyn Heltzer, seconded by Lyle Robinson, that the board approve the signatures of the President and Director on the LSTA Letter of Intent grant applications for Every Child Ready to Read training and a (Younger) Seniors Survey. Discussion. Motion carried.

KRL Logo Motion by Dee Hillstrom, seconded by Jack Frost to approve the revised KRL new logo. Discussion. Motion carried.

Other

- Paul Carlson reported that the Wadena City Library will soon be receiving a significant grant gift from Wal-Mart.
- Discussion of tour of the new Rochester Public Library by some board members

Board Orientation The date of Saturday February 24th was chosen for the annual board orientation to start about 9:30 and last most of the day. Refreshments and lunch will be provided. This day is for all of the board – new and old.

Library Legislative Day Discussion of board staff attendance at Library Legislative Day Wednesday March 28th, the briefing session the evening prior, the KRL strategy dinner session and which board members are able to attend. A printed brochure with 3 inserts on major library issues were discussed.

Wireless Internet Access Motion by Carolyn Conklin, seconded by Tom Peterson, that the board approve the installation of wireless access for the public in all KRL branch libraries. Discussion. Discussion of cost \$3,688.34. Motion carried.

MnLINK Motion by Dee Hillstrom, seconded by Marci Olson, that the board authorize the director's signature on the MnLINK Gateway Server Site Agreement. Discussion. Motion carried.

9:10 to 9:50 p.m. Closed session.

Motion by Tom Peterson, seconded by Jack Frost, return back to open session. Motion carried.

Hiring Paul Ericsson Motion by Betty Hanson-Lehman, seconded by Jack Frost to approve the offer made by the Director to Paul Ericsson as Bemidji Branch Manager III. Discussion. Motion carried.

Director's Evaluation Motion by Jack Frost, seconded by Marci Olson, to approve a 3% raise in the Director's salary for 2007. Motion carried.

Director's Report The Director reported:

- she is still working on getting more security for the Brainerd Public Library
- on library circulation statistics
- on the new Kilowatt testers donated by Minnesota Power for public use through KRL branches and interlibrary loan

NWLinks The Director reported NWLinks is applying for e-rate for KRL telecommunication lines.

Internet/Electronic Resources Committee Tom Peterson, Chair of this committee, reported it had a meeting at the Brainerd Public Library on 27 December. A demonstration of the new electronic databases was given – Heritage Quest may be accessed from patrons homes, the others are for in-library use only. Discussion.

Motion by Marci Olson, seconded by Jack Frost, to adjourn 10:10 p.m. Motion carried.

Minutes by Admin. Asst., Christy Loven.

Signed by Board Secretary, Dee Hillstrom _____

Date _____