

Kitchigami Regional Library
Minutes of 19 July 2007 Board Meeting
Kitchigami Headquarters, Pine River, MN

Board Present: Paul Carlson, Carolyn Conklin, Roine Cunningham, Jack Frost, Betty Hanson-Lehman, Mary Harrison, Marilyn Heltzer, Dee Hillstrom, Wayne LaDuke, Marci Olson, Lyle Robinson, Rita Schuldt, Jack Shaffer

Board Absent: Anne Holub, Leo Johnson, Bob Kangas, Mary Beth Mohr, Rachel Nystrom, Tom Peterson

Others present non-voting: Paul Ericsson, Marta Mersereau, Christy Loven, Marian Ridge

President Carlson called the meeting to order at 6:02 p.m. First time board member, Wayne LaDuke, was welcomed as the new representative from the City of Cass Lake.

Oath of Office Mr. LaDuke was given the Oath of Office by Director Ridge.

Meeting Agenda Motion by Dee Hillstrom, seconded by Mary Harrison, to approve the agenda with the addition of 7.1 Authorization for payroll. Motion carried.

Consent Agenda Motion by Marci Olson, seconded by Jack Frost, to approve all items on the consent agenda:
- Minutes of the 21 June 2007 board meeting
- 2nd reading of the Employee Categories Policy
- NW Links Meeting Report
- RLTA final application State FY 2007 for signatures
Motion carried.

Consultant for Library Futures Study Motion by Marilyn Heltzer, seconded by Marci Olson, to approve hiring Mark Ranum as the consultant for the Library Futures study not to exceed \$29,200 which includes expenses. Discussion. Motion carried. Meetings of the Strategic Planning Committee to oversee this project will be scheduled 4:30 p.m. at KRL HQ.

2008 Budget The Director brought a fourth draft for Cass County, Longville, Pine River, Walker, Crow Wing County and Hubbard County which include the latest state's MOE figures. Discussion.
Motion by Carolyn Conklin, seconded by Roine Cunningham, to approve the final drafts of all the city and county 2008 budgets including the Mobile Library. Motion carried. The 2008 KRL Headquarters budget will in future be called "Central Services Budget" to be a more descriptive term. This will be finalized later in the year.

The Director will send a letter to all cities and counties requesting a time to explain the 2008 budget and requesting any suggestions from the city or county on changes it might want to make.

Authorization for Payroll Motion by Wayne LaDuke, seconded by Jack Frost, to authorize the Pine River State Bank to debit the KRL Money Market account automatically each month for the electronic deposit for employees who have chosen to use this method of getting paid. Discussion. Motion carried.

Director's Report The circulation of the some Mobile Library stops in Pequot Lakes (up 50%), Crosslake (up 150%), Red Lake (up 85%), Boy River (up 255%) has not been affected by reading rooms which are in two of those cities.
The express checkout area will be changed at the Brainerd Library to try to boost usage of self checkout.
David Mattila, past president of this KRL board, died suddenly this past week and the Director will attend the funeral taking the board's condolences.

Trustee Report Marilyn Heltzer reported a very successful Bemidji Library Friends book sale which raised \$3,000.

Motion by Jack Frost, seconded by _____ to adjourn 7:23 p.m. Motion carried.

Minutes by Christy Rose Loven, Administrative Assistant.

Signed by Board Secretary, Dee Hillstrom _____

Date _____