

Kitchigami Regional Library
Minutes of the 15 November 2007 Board Meeting
Kitchigami Headquarters, Pine River, MN

Board present: Jack Frost, Marilyn Heltzer, Bob Kangas, Dee Hillstrom, Lyle Robinson, Rita Schuldt, Marci Olson, Mary Harrison, Betty Hanson-Lehman, Leo Johnson, Tom Peterson, Jack Shaffer, Carolyn Conklin, Paul Carlson, Mary Beth Mohr

Board absent: Rachel Nystrom, Anne Holub, Wayne LaDuke, Roine Cunningham

Others present non-voting: Marta Mersereau, Becky Walpole, Mark Reidell

President Carlson called the meeting to order at 6:00 p.m. Introductions were made.

Motion by Mary Harrison, seconded by Rita Schuldt, to approve the agenda. Motion carried.

Consent Agenda Motion by Bob Kangas, seconded by Jack Shaffer, to approve the following items on the consent agenda:

- Minutes of the 20 September 2007 board meeting
- October 2007 bills
- Progress report on Budget Presentations
- 2007 LSTA grants: Status Report
- Committee reports for the Personnel and the Strategic Planning/Futures Study Committees
- Employee Development Day report
- Personnel Changes

Motion carried.

2007-2008 Basic System Support Funds Motion by Marilyn Heltzer, seconded by Dee Hillstrom, to put the additional Basic System Support funds toward the cost of a new delivery van. Motion carried.

Jack Frost came 6:15 p.m.

Library Services Futures Study Mark Reidell, for himself and Mark Ranum, came and made a report on the survey results and the input from both sets of public meeting held in each of the KRL cities. Discussion. It was decided that the whole board should meet at a special retreat/workshop on Saturday 12 January 10:00 am to 2:00 pm to decide on directions the region should take. Motion by Betty Hanson-Lehman, that the board authorize this workshop to be held on January 12, 2008 for the above purposes. Motion carried.

Financial Statement Motion by Dee Hillstrom, seconded by Marci Olson, to accept the September 2007 Financial Statement as presented subject to year end audit. Motion carried.

Personnel Committee Tom Peterson, Chair, explained the results he had compiled of the health insurance staff survey. He would like a further discussion at the January 12th board retreat/workshop to help

decide on a health insurance package for KRL staff. It was agreed that more discussion was necessary.

The Mobile Library presentation will be delayed until the January 2008 meeting.

November 2007 Bills Motion by Jack Frost, seconded by Marci Olson, that the board authorize the payment of the November 2007 bills checks #9954 to #10034 in the amount of \$64,428.37. Roll call vote: Motion carried.

Delivery Van Motion by Marilyn Heltzer, seconded by Carolyn Conklin, to authorize Director Ridge, after consultation with Bob Kangas concerning the possibility of purchase through a county, to then proceed with the purchase of a van. Discussion. Motion carried.

Budget Information After discussion, the KRL board agreed it cannot afford to hire a "cost accountant" to fulfill a request made by a Bemidji city alderman. M. Heltzer will discuss this with the alderman.

Maintenance of Effort Director Ridge invited all KRL board members to attend with her a meeting on 23 January 2008 sponsored by the regional public library directors to discuss the state "Maintenance of Effort" requirement. Discussion. Any interested are to let the Director know.

Nominating Committee Marci Olson and Bob Kangas have volunteered to be on the Nominating Committee for the 2008 board officers and they will bring a report to the board at its January 2008 meeting.

Trustee Report Marilyn Heltzer reported on the Bemidji Public Library's Centennial Celebration which was very successful.

Director's Performance Review Performance evaluation forms were given out to all present to fill out and return to Tom Peterson, Chair of the Personnel Committee, who will compile them and bring a report to the board at its January meeting at which time a closed session of the board will be held to do the director's performance review.

Motion by Tom Peterson, seconded by Marci Olson, to adjourn at 8:30 p.m.

Minutes by Christy Rose Loven, Administrative Assistant.

Signed by Board Secretary, Dee Hillstrom _____

Date _____