

Kitchigami Regional Library
Board Meeting 18 September 2008
Kitchigami Building, Pine River, MN

Board present: Carolyn Conklin, Roine Cunningham, Jack Frost, Betty Hanson-Lehman, Marilyn Heltzer, Leo Johnson, Bob Kangas, Wayne LaDuke, Mary Beth Mohr, Rachel Nystrom, Tom Peterson, Rita Schuldt, Jack Shaffer

Board absent: Paul Carlson, Donald Carlson, Mary Harrison, Dee Hillstrom, Anne Holub, Marci Olson

Others present non-voting: Mark Ranum-Consultant; KRL staff-Marian Ridge, Christy Loven, Paul Ericsson, Becky Walpole, Marta Mersereau, Dick Devine-Hubbard
County Commissioner

Meeting called to order by Tom Peterson, Acting President, in the absence of Paul Carlson at 6:02 p.m. Introductions were made by all.

Motion by Roine Cunningham, seconded by Rita Schuldt, to approve the agenda as presented. Motion carried.

Consent Agenda Motion by Betty Hanson-Lehman, seconded by Roine Cunningham, to approve the items below in the agenda as presented:

- 17 July 2008 Board meeting minutes
- August 2008 and September 2008 bills
- Budget presentations update
- LSTA grants status report
- July 2008 and August 2008 Financial Statements

Motion carried.

Joint Powers Agreement Mark Ranum, JPA Consultant, gave highlights of what he has done since meeting with the board in June. The next scheduled meeting is soon, with the last meeting coming in time prior to the November board meeting. Mark reviewed the side-by-side revision of the draft Joint Powers Agreement. Lengthy discussion of the “associated library” concept and what means according to the board’s wishes from previous meetings. The Director brought a handout on “associate library status” which was liked by all. Discussion of compromises that may help in this JPA process. Motion by Carolyn Conklin, seconded by Roine Cunningham, to approve payment of Mark Ranum’s consultant bill for this phase of the process. Motion carried. Mark Ranum and the Director were congratulated for their hard work so far in carrying the JPA process forward.

JPA Legal Services Motion, after discussion, by Marilyn Heltzer, seconded by Wayne LaDuke, to hire Ann R. Goering, of Ratwik, Roszak & Maloney, P.A., Minneapolis, for legal services related to the JPA draft completion and bylaw revision, presentations of these to the cities and counties and, as the board determines, when her services are needed during the mediation/negotiation phase leading to successful approval of a new Joint Powers Agreement. More discussion. Motion carried.

Short break 7:55 – 8:05 p.m. Dick Devine left.

- RLBSS 2008 Report Motion by Jack Frost, seconded by Bob Kangas, that the board approve the President and Director's signature for the Regional Library Basic System Support Report of Results Accomplished 2008. Discussion. Motion carried.
- RLBSS 2009 Revenues Motion by Roine Cunningham, seconded by Rita Schuldt, that the board direct staff to bring recommendations for the use of these unbudgeted revenues from the RLBSS 2009 to the November regular meeting for the board's discussion and approval. Discussion. Motion carried.
- Technical Services Position Motion by Jack Frost, seconded by Bob Kangas that Alison Edgerton's position as Manager of Technical Services be extended and made half time or at least 20 hours/week one week on and one off being paid an hourly rate for her step in our current pay scale and benefits performing her regular duties and responsibilities except for during special project. Ms. Edgerton will follow a similar schedule during the training period of a new Technical Services Manager. Discussion. Motion carried.
- CD Renewals Motion by Bob Kangas, seconded by Betty Hanson-Lehman, to approve a one year renewal of the following Certificates of Deposit at a 3.49 interest rate:
- Automation CD #5145 (Automation 97%, computer accounting software 3%) for \$203,671.83
 - Non-dedicated CD #5114 (interest split between the Building Fund and Vehicle Fund)for \$98,4678.88
 - Automation Repair and Maintenance CD #5115 for \$65,537.77
 - Building Repair and Maintenance CD #10086507 for \$20,773.97
- Discussion. Motion carried.
- RLTA 2008 Final Report Motion by Jack Shaffer, seconded by Betty Hanson-Lehman, that the board approve the President and Director's signatures on the FY2008 Final Report of the Regional Library Telecommunications Aid and its submission to State Library Services. Discussion. Motion carried.
- RLTA 2009 Application Motion by Wayne LaDuke, seconded by Rita Schuldt, that the board approve the President and Director's signatures on the Regional Library Telecommunications Application FY 2009 and its submission to State Library Services. Discussion. Motion carried.
- Employee Development Day (EDD) The Director explained the agenda for the 2008 EDD to be on October 13th for Kitchigami staff and encouraged all board who are able to come for the Awards ceremony which is as a thank you for both board and staff and cake celebration afterwards.
- Director's Report The Director gave an additional budget update as well including staff continuing education, branch activities, technology.

8:55 p.m. Motion by Bob Kangas to adjourn with consensus to do so. Motion carried.

Minutes by Christy Rose Loven, Administrative Assistant

Signed by Board Secretary, Dee Hillstrom _____

Date _____