

Kitchigami Regional Library
Board Meeting Minutes 21 May 2009
Kitchigami Headquarters, Pine River, MN

Board present: Paul Carlson, Donald Carlson, Carolyn Conklin, Betty Hanson-Lehman, Dee Hillstrom, Anne Holub, Leo Johnson, James Lucachick, Mary Beth Mohr, Marci Olson, Tom Peterson, Jim Sabas, Jack Shaffer

Board absent: Marilyn Heltzer, Bob Kangas, Wayne LaDuke, Rachel Nystrom, Dave Schermerhorn, Rita Schuldt

Others present non-voting: Becky Walpole, Mathias Justin, CPA, Christy Loven, Marian Ridge

President Carlson called the meeting to order at 6:02 p.m. Introductions were made. No additions to the agenda were made. Motion by Tom Peterson, seconded by Carolyn Conklin to accept the agenda as distributed. Motion carried.

Consent Agenda Motion by Dee Hillstrom, seconded by Carolyn Conklin, to approve the items on the consent agenda. No items were removed. These items were approved:

- 19 March 2009 board meeting minutes
- March/April 2009 Financial Statements
- April 2009 Bills
- Updated report on vehicle sale
- Legislative update
- State Library draft strategic plan
- Gates Initiative grants: update
- Audit committee report

Motion carried.

2008 Audited Financial Statement Mathias Justin, C.P.A. went over the 2008 Audited Financial Statement page by page answering questions from the board. Discussion of collateralization of CDs. Motion by Leo Johnson, seconded by Jim Sabas, to approve the audit as presented. Motion carried.

Auditor hiring for 2009, 2010, 2011 KRL audits Motion by Marci Olson,, seconded by Betty Hanson Lehman, to contract with the firm of Mathias Justin, CPA for the performance of the 2009 KRL audit for \$4,725 for the 2010 KRL audit for \$4,950 and the 2,011 KRL audit for \$5,175. Discussion. Motion carried.

JPA Process Update The Director gave an update to the board on the progress of the cities and counties approving or giving reasons for not doing so with suggested changes. Lengthy discussion. Motion by Tom Peterson, seconded by Don Carlson, that the board defer the final JPA for submission to cities and counties until hearing the further informational report from the Director at the June board meeting.

Bills Motion by Marci Olson, seconded by Anne Holub, to approve the May 2009 bills In the amount of \$71,651.80 checks #11627 to #11695. Discussion. Roll call vote: Motion carried.

NLLN Delivery Grant 2009 Motion by Don Carlson, seconded by Marci Olson, that the board approve a grant application to Northern Lights Library Network to assist with delivery costs in 2009. Motion carried.

2010 Budget Principles The Director asked the board for direction on developing the 2010 draft Budget. She was told to:
-use no increase in salary except the wage scale steps
-use the same service basis as in the past
-commit funds to the Automation Reserve for 2009 rather than for the 2010 operating budget
-take a conservative stand with interest
-except for shared services, ask cities/counties to prioritize where they would like to see funds put.

Draft KRL Strategic Plan This was deferred until the June 2009 meeting – it will be in that board packet.

2008 Annual Report Motion by Tom Peterson, seconded by Dee Hillstrom, to approve the 2008 KRL Annual Report to the State and that it be submitted to the state with the President and Director’s signatures.

Director’s Report Discussion of items in the Director’s report.
Wadena Library’s storytime has been rejuvenated by a volunteer.

Motion to adjourn at 8:11 p.m. by Marci Olson, seconded by Carolyn Conklin. Motion carried.

Minutes by Administrative Assistant, Christy Rose Loven.

Signed by Board Secretary, Dee Hillstrom _____

Date _____