

Kitchigami Regional Library
July 16, 2009 Board Meeting Minutes
Kitchigami Headquarters, Pine River, MN

Board present: Donald Carlson, Carolyn Conklin, Marilyn Heltzer, Dee Hillstrom, Anne Holub, Leo Johnson, Bob Kangas, Jim Lucachick, Mary Beth Mohr, Rachel Nystrom, Marci Olson, Tom Peterson, Jim Sabas, Dave Schermerhorn, Rita Schuldt, Jack Shaffer

Board absent: Paul Carlson, Betty Hanson-Lehman, Wayne LaDuke

Others present non-voting: Marian Ridge, Becky Walpole, Christy Loven

Vice-chair Tom Peterson, in the absence of President Carlson, called the meeting to order at 6:03 p.m. Introductions.

Motion by Bob Kangas, seconded by Dave Schermerhorn, to approve the agenda with the addition of item 7.3 on the Mobile Library. Motion carried.

Consent agenda Motion by Dee Hillstrom, seconded by Rita Schultz, to approve the following items from the consent agenda after the correction in the June 2009 Minutes to reflect President Paul Carlson called that meeting to order. In future it will be made clear which "Carlson" is being mentioned.

1. Minutes of June 2009 regular meeting
2. NLLN grant application update

Motion carried.

June 2008 Financial Motion by Carolyn Conklin, seconded by Marci Olson, to accept the June 2009 Financial Statement as presented subject to year end audit. The Director explained items in the statement.

Bills Motion by Marci Olson, seconded by Dee Hillstrom to approve the payment of the July 2009 bills checks #11773 to #11850 in the amount Of \$35,768.63. Roll call vote: Motion carried unanimously.

2009 Proposed HQ Budget Reduction Motion by Marilyn Heltzer, seconded by Carolyn Conklin, that the board approve the identified (below) reduced expenditures in the 2009 Headquarters/Central Services budget due to reduced state revenue to be received in 2009.

- Savings from vacant Technical Services Manager \$32,000
- Reduce expenditures for 40th Anniversary \$ 2,500
- Cancel Employee Development Day \$ 2,100
- Miscellaneous Operating Savings (from "to date"
Expenditures) \$ 5,548

Discussion. Motion carried.

- 2010 KRL Draft Budget Motion by Dee Hillstrom seconded by Jim Sabas, that the board approves the draft budgets for the cities with branch libraries, mobile library and counties for distribution and presentation to the cities and counties. The Director went over the budgets explaining revisions and additions. Discussion. The board agreed the Director will send out letters with each budget and request to present it to each city and county for any explanations necessary. Note: If a city or county is eligible for a maintenance of effort reduction due to decreases in local government aid or state county aid, that city or county must notify its regional public library system. The regional director then notifies State Library Services which will arrange for the recertification and notify the city or county. Motion carried.
- Joint Powers Agreement Discussion of the letter Don Carlson brought from the Hubbard County Board regarding their feelings on the new JPA. General discussion on the new JPA process.
- Break 7:16-7:25 pm After lengthy discussion, motion by Marilyn Heltzer, seconded by Rachel Nystrom, to send out the last revised copy of the Joint Powers Agreement with Attorney Ann Goering's remarks and a cover letter from Board President Paul Carlson. Recorded roll call vote: Motion carried with Don Carlson voting nay.
- Strategic Plan 2009-2011 Motion by Anne Holub, seconded by Marci Olson, that the board approve the 2009-2011 Kitchigami Regional Library Strategic Plan. The Director went over the plan answering any board questions. Motion carried.
- 2008 KRL Annual Report Motion by Jack Shaffer, seconded by Anne Holub, to approve the 2008 KRL Annual Report as amended. Motion carried.
- KRL Winter Reading Program for Adults Motion by Rachel Nystrom, seconded by Bob Kangas, that the board approve the expenditure of \$2,500 on developing graphics standards for KRL publications and a logo for the Winter Reading Program. The Director said that Kitchigami will do its own adult winter program this year due to the rising costs of program materials obtained through the SELCO programs. A program developed here will also better fit the needs of KRL patrons. Discussion. Motion carried.
- Mobile Library Discussion of service on the Mobile Library and how this happens.
- Director's Report Marian answered questions on items in her written report:
- Summer library program
 - Pine River temporary closings
 - Minnesota Library Association Legislative Forum
 - DAS:H meeting on 7th July
- Two additions items were added and discussed:
- online Gates grant approval for six branches which includes training
 - the state requirement that all board sessions be recorded

Legacy Amendment Funds The Director explained the great opportunity Minnesota regions have to be able to obtain about \$200,000 a year through this state grant program in cooperation and partnering with the arts. The Director explained program specifics. She must bring 2 representatives from Arts Councils to a meeting on August 13th at 8:30 a.m. at the MN History Center. Marian asked that if anyone on the board has connections to the arts in their community to let her know.

Meeting adjourned at 8:38 p.m. by Tom Peterson.

Minutes done by Christy Rose Loven, Administrative Assistant

Minutes signed by Board Secretary, Dee Hillstrom _____

Date _____